

Sanitized Copy Approved for Release 2010/02/22 : CIA-RDP89-00724R000300170002-1

<b>TRANSMITTAL SLIP</b>		DATE
TO: <b>Director of Security</b>		
RC: [Redacted]		
RE: <i>AA/RCM</i>		
<i>CIPPC</i>		
<i>RPD</i>		
FROM: <i>DDO / OIS / DDA</i>		
ROOM NO.	BUILDING	EXTENSION
<b>1105</b>	<b>Amos Bldg.</b>	

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

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OS [redacted]  
FILE *Rein-x*

17 December 1984

[redacted]

MEMORANDUM FOR: Executive Director  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
General Counsel  
Inspector General  
Comptroller

FROM: [redacted]  
Chief, Regulatory Policy Division

SUBJECT: Proposed Revision of [redacted] Office of  
Information Services (Job #850)

FOR YOUR INFORMATION:

1. This proposed revision of [redacted] initiated by the  
Office of Information Services (OIS), provides an up-to-date  
statement of mission and functions for OIS.

2. We plan to send this proposal to the Deputy Director  
for Administration for approval on 2 January 1985. If you have  
any questions or comments, please contact the undersigned  
before that date.

[redacted]  
*No OS Action Necessary*  
*Close to OS/Regulatory*  
[redacted]  
*12/24/84*

Attachments:

- A. Concurrence Sheet (OGC)
- B. Proposed Revision of [redacted]

cc: AO/DCI ODP  
SSA/DDA OF  
D/OIS OL  
OIS/IPD OMS  
OIS/CRD OP  
OIS/IRMD OS  
OC OTE

4-3741 *12/18*

# HQ. INSTRUCTION SHEET

Delete			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
	79&80	2/9/81				<p>is revised to provide a current statement on the mission and functions of the Office of Information Services.</p> <p>The category is being revised and updated. The page numbers and the numbers of the figures have been changed to reflect these revisions.</p> <p>Delete the pages indicated by crossing out the entire pages and writing "Deleted by HIS " and the date " " on the appropriate pages.</p> <p>Insert the new pages after the Table of Contents dated 3 April 1984. Do not remove any pages until instructed.</p>
<p>Arrows in the page margin show the locations of the changes described above.</p>						

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